



## Continuing Medical Education Letter of Agreement

*Terms, Conditions and Purposes of Educational Grant*

**This is a letter of agreement between:**

<b>Accredited Provider:</b>	American Society for Gastrointestinal Endoscopy (ASGE)	
<b>Educational Partner:</b>	Name of Partner: Address: Telephone: Fax: Contact Person:	<i>North Carolina Society of Gastroenterology 1112 Harding Place, # 200 Charlotte, NC 28204 704-376-3688 704-376-3173 Sandi Buchanan, Executive Director</i>
<b>and Commercial Supporter:</b>	Name of supporter: Address: Telephone: Fax: Contact Person:	
<b>For the following CME Activity:</b>	Title: Location: Date:	<i>NCSG 2019 Annual Meeting Pinehurst Resort, Pinehurst, NC February 16-17, 2019</i>
<b>Amount of Grant/EXHIBIT:</b>	\$	

### CONDITIONS

#### Independence of Content

- ASGE (the Provider) must ensure that the following decisions are made free of the control of a commercial interest (the Supporter). The ACCME defines a “commercial interest” as any proprietary entity producing health care goods or services, with the exemption of non-profit or government organizations and non-health care related companies.
  - Identification of CME needs;
  - Determination of educational objectives;
  - Selection and presentation of content;
  - Selection of all persons and organizations that will be in a position to control the content of CME;
  - Selection of educational methods;
  - Evaluation of the activity.
- The content and format of a CME activity or its related materials must promote improvements or quality in healthcare and not a specific proprietary business interest of a commercial interest. Generic names will be used whenever possible.
- ASGE, and its designated educational partner, cannot accept advice or services concerning teachers, authors, participants, format or any other matter related to educational content from a commercial interest. The Supporter cannot contact ASGE, its educational partner, faculty members, or any other individuals who are in a position to control the content, to provide comments or suggestions regarding any aspect of the educational content of this activity.

#### Appropriate Use of Commercial Support

- ASGE, or its designated educational partner, must make all decisions regarding the disposition and disbursement of commercial support.
- All commercial support associated with a CME activity must be given with the full knowledge and approval of ASGE.

#### Expenditures for Learners and Faculty

- ASGE, or its designated educational partner, must pay directly any teacher or author honoraria or reimbursement of out-of-pocket expenses in compliance with ASGE’s written policies and procedures. No other payment shall be given to the director of the activity, planning committee members, teachers or authors, joint sponsors, or any others involved with the supported activity.

- The provider may not use commercial support to pay for travel, lodging, honoraria, or personal expenses for non-teacher or non-author participants for a CME activity. The provider may use commercial support to pay for travel, lodging, honoraria, or personal expenses for bona fide employees and volunteers of the provider, joint sponsor or educational partner.

**Accountability**

- The provider must be able to produce accurate documentation detailing the receipt and expenditure of the commercial support.

**Exhibits and Commercial Promotion**

- Social events or sponsored meals cannot compete with or take precedence over educational events.
- Arrangements for commercial exhibits or advertisements cannot influence planning or interfere with the content, nor can they be a condition of the provision of commercial support for CME activities.
- Product-promotion material or product-specific advertisement of any type is prohibited in or during CME activities. Advertisements and promotional materials cannot be displayed or distributed in the educational space immediately before, during, or after a CME activity. Providers cannot allow representatives of commercial supporters to engage in sales or promotional activities while in the space or place of the CME activity.
- Educational materials that are part of a CME activity, such as slides, abstracts and handouts, cannot contain any advertising, trade name or a product-group message.
- A commercial supporter cannot be the agent for providing a CME activity to learners. ASGE may authorize dissemination of only the activity announcement by a supporter and any information must identify the activity as produced by ASGE and its educational partner, if applicable.

**Commercial Support For the CME Activity**

- The source of all support from commercial interests will be disclosed to learners prior to the beginning of the educational activity, including “in-kind” support. Disclosure must never include the use of a trade name or a product-group message.

ASGE, its educational partner, and the supporter agree to abide by all requirements of the ACCME Standards for Commercial Support of Continuing Medical Education, the AMA regulations regarding the Physician’s Recognition Award, the AMA Opinion 8.061: Gifts to Physicians from Industry, the AMA Opinion 9.011: Continuing Medical Education and the PhRMA Code on Interactions with Healthcare Professionals.

By signing this Letter of Agreement, the supporter attests that it will not, in any way, influence ASGE or the its educational partner with respect to the content or delivery of the CME program.

**Please complete and sign below and return a copy of this agreement to our office.**

<b>Commercial Supporter/Exhibitor Representative</b>	<u>Name</u>	<u>Date</u>
	<u>Signature</u>	
<b>Educational Partner NCSG</b>	<u>Name</u>	<u>Date</u>
	<u>Signature</u>	
<b>Accredited Provider ASGE</b>	<u>Name</u>	<u>Date</u>
	<u>Signature</u>	